

1. Purpose

- 1.1 To explain when alcohol can and cannot be consumed:
 - 1.1.1 on school premises;
 - 1.1.2 at school functions off the school premises
 - 1.1.3 during school hours; and
 - 1.1.4 during school camps or excursions

2. Scope

- 2.1 That all staff and parents are aware of the alcohol policy.
- 2.2 That all staff and parents model appropriate behaviour in relation to alcohol consumption at all school events.
- 2.3 Where alcohol is to be served at school events, it must be served and consumed responsibly.
- 2.4 That the school complies with Liquor Licensing Laws.

3. Policy

- 3.1 Schools must:
 - 3.1.1 obtain school council approval before alcohol may be consumed on school premises or at school approved activities;
 - 3.1.2 ensure the legal requirements for the sale and/or provision of alcohol in public situations at school functions are enforced; and
 - 3.1.3 prohibit the consumption of alcohol by students at school, or any school organised activity, during school hours
- 3.2 If school council approves the consumption of alcohol on school premises they must ensure adherence to the responsible service of alcohol requirements.

Functions on school premises

- 3.3 When considering whether to allow the consumption of alcohol on school premises, school council will consider:
 - 3.3.1 the *Liquor Control Reform Act 1998* from which schools are not exempt;
 - 3.3.2 school community attitudes; and
 - 3.3.3 school policies related to drug education and health and wellbeing.
- 3.4 Examples of the type of applications that the school council may approve are:
 - 3.4.1 private functions organised by the council if students are not present;
 - 3.4.2 outside organisations hiring or leasing school buildings; and
 - 3.4.3 private staff functions which exclude students.
- 3.5 School Council may agree to the provision of a bar at an event where children are present, such as, a Carnival. However, when alcohol is being served at a school function there must be designated serving area, where children are not permitted.

Functions off school premises

- 3.6 When alcohol is sold at school functions off premises, students under 18 may only be present if they are:
- 3.6.1 accompanied and under direct supervision by parents/guardians or a spouse over the age of 18;
 - 3.6.2 engaged in a hospitality training program, employment or work experience;
 - 3.6.3 approved by the Director of Liquor Licensing under section 122 of the *Liquor Control Reform Act 1998*;
 - 3.6.4 on premises which have an 'on premises' license granted as a restaurant and the function occurs during regular trading hours; and
 - 3.6.5 attending a function as approved by Liquor Licensing Victoria taking into account the above requirements.
- 3.7 A temporary liquor licence is required for events where 'payment' is required to attend the event and the ticket price includes the supply of alcohol and/or over the counter sales.
- 3.8 Students should not be involved in fundraising events which have an alcoholic beverage as a prize.

School camps and excursions

- 3.9 Staff must be aware that consumption of alcohol by staff during camps or excursions is:
- 3.9.1 inconsistent with the standard of professional conduct necessary to maintain community confidence in these activities;
 - 3.9.2 considered irresponsible and not condoned at Coatesville Primary School; and
 - 3.9.3 could lead to allegations of negligence and loss of WorkCover rights.
- 3.10 Staff, volunteers, contractors, and any other member of the school community involved in child related work must not in the school environment or at other school events where students are present, consume alcohol contrary to school policy or take illicit drugs under any circumstances.(refer to Child Safe – Code of Conduct)

4. Further Information and Resources

Department of Justice - Responsible Alcohol Victoria, phone 1300-650-367.

<http://www.education.vic.gov.au/school/principals/spag/safety/Pages/alcohol.aspx>

<https://www.vcqlr.vic.gov.au/liquor/restaurant-cafe/understand-your-liquor-licence/legislation-and-regulations>

School Policies

Child Safe - Code of Conduct
Supervision/Duty of care

5. Related legislation

- *Education and Training Reform Act 2006*
- *Liquor Control Reform Act 1998*

6. Evaluation

- 6.1 This policy will be reviewed every second year as part of the school's regular policy review cycle.